Specialty Home & Dwelling

Short Term Rental Application

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Applicant to complete this application when there is the possibility of any rental other than annual residential rental.

Applicant information:

Current Evanston policy number: _____

Name of applicant: _____

Location address (street, city, state & zip): _____

Rental information:

1. What length of time is the dwelling offered for rent? (Check all that apply)

    [ ] Hourly   [ ] Daily   [ ] Weekly   [ ] Monthly   [ ] Annually   [ ] Other (please describe) _____

2. What is the minimum length of time the dwelling may be rented? _____

3. How many weeks per year is the dwelling offered for rent? _____

4. What purpose or use is the dwelling available for rent? (Check all that apply)

    [ ] Residential   [ ] Corporate/Business/Networking   [ ] Photo/Film Shoot   [ ] Party/Reception/Wedding

    [ ] Exhibit/Show   [ ] Meeting/Workshop/Training   [ ] Other (please describe) _____

5. What is the maximum number of tenants and their guests allowed in the dwelling?_____

6. What is the minimum age for tenants? _____

7. What is the rental rate charged? _____

8. Is there a management company contracted to manage this rental?....Yes [ ]*(move on to question 9)* No [ ]*(move on to question 10)*

9. If yes to question 8, please provide name of company and what services they provide: _____

10. If no to question 8, please describe who screens renters and how they are screened: _____

11. Is the dwelling inspected after each rental? ....Yes [ ] No [ ]

    If yes, who inspects the dwelling? _____

12. Are there any employees such as maids, groundskeepers and/or caretakers?..............................Yes [ ] No [ ]

    If yes, are they resident employees? ....Yes [ ] No [ ]

13. Please provide links to any websites and/or the name of any websites where the rental is advertised:

Applicant's statement:

By evidence of my signature, I swear that all of the answers to the above questions and the information provided are correct and accurate representations. I further understand that the placement of coverage is contingent on the accuracy of these representations. I understand that the Company and its representatives have the right to inspect the inside and outside of the premises to verify the information provided and I give my consent to such inspection.

Applicant's signature: _____ Date: _____

Producer's signature: _____ Date: _____